

**Information on the Processing of Personal Data of
Policyholders and Insured Persons with no existing Client Relationship
(February 2021)**

Due to the existing lawyer's contract between us and our client, we process personal data about you as policyholder or insured person and would like to give you the following information on the protection of your personal data.

1. Name and Contact Data of the Responsible Body

This information on data protection applies to the processing effected by BLD Bach Langheid Dallmayr Rechtsanwälte Partnerschaftsgesellschaft mbB domiciled in Cologne:

Theodor-Heuss-Ring 13-15
50668 Cologne
e-mail: koeln@bld.de
Phone: +49 221 944027 - 0
Fax: +49 221 944027 - 7

This information shall also apply if the instructions are processed in one of our other offices in Munich, Frankfurt a.M., Berlin or Karlsruhe.

Data Protection Officer:

Dr. Sven-Markus Thiel
Rechtsanwalt/Counsel

You can contact our data protection officer under the above-indicated address or by e-mail to datenschutz@bld.de.

2. Collection and Storage of Personal Data

Due to the existing lawyer's contract, we collect the following data about you as policyholder or insured person:

- title (optional);
- salutation, first name, surname;

- a valid e-mail-address;
- address, phone number;
- information that is necessary for the examination, assertion and defence of our client's rights as well as your rights and obligations arising from the legal relationship to our client, which includes - as far as necessary - the processing of health data and other sensitive data.

The collection of these data takes place exclusively for the proper implementation and handling of the lawyer's contract, namely

- to be able to identify you as policyholder or insured person;
- to be able to consult and represent our client adequately as lawyers;
- to be able to correspond with you;
- to be able to correspond with our client;
- to be able to handle possible claims arising from the lawyer's contract.

3. Basis, Purpose and Duration of the Processing

The data processing takes place because of the lawyer's contract with our client and pursuant to Art. 6 para. 1 sentence 1 lit. c and lit. f General Data Protection Regulation ("GDPR") it is necessary for compliance with our legal obligations as lawyers as well as for the purposes of the legitimate interests pursued by our client. With regard to our legitimate interest in the data processing, no prevailing interests or fundamental rights and freedoms of you as data subject are opposed, for we have been instructed by our client, you are involved in the insurance contract as policyholder or insured person and the data processing is necessary for the examination and exercising of our client's rights as well the support for our client in processing the claim.

We only process special categories of data about you as policyholder or insured person insofar as this is necessary for the establishment, exercise or defence of our client's legal claims (Art. 9 para. 2 lit. f *GDPR*).

The personal data we collect will be stored until the expiry of the statutory data storage obligation for lawyers (6 years from the end of the calendar year in which the instruction was terminated) and deleted after that. This does of course not apply if, with regard to the specific lawyer's contract, we are authorised and/or obliged to a longer storing - e.g. due to provisions with regard to tax law or trade law (cf. Art. 6 para. 1 sentence 1 lit. c *GDPR*), for the defence

against possible liability claims against us or due to an agreement concluded with you (Art. 6 para. 1 sentence 1 lit. a *GDPR*).

4. Disclosure of Data to Third Parties

A transmission of your personal data to third parties will only take place if this is necessary for the implementation and handling of the lawyer's contract or for the purposes of our client's legitimate interests pursuant to Art. 6 para. 1 sentence 1 lit. b and lit. f *GDPR*. This particularly includes the transmission to opposing parties in proceedings and their representatives (especially their lawyers) (e.g. in case of a third-party intervention) as well as courts, other public authorities and insurers for the purposes of correspondence and for the establishment and defence of our client's rights. The third party may not use the disclosed data for any other purposes.

5. Your Rights as Data Subject

You have the right:

- pursuant to Art. 15 *GDPR*, to obtain access to your personal data processed by us and certain further information insofar as e.g. the lawyer-client privilege is not opposed to the transmission;
- pursuant to Art. 16 *GDPR*, to obtain without undue delay the rectification of inaccurate personal data or the completion of incomplete personal data stored by us;
- pursuant to Art. 17 *GDPR*, to demand the erasure of your personal data stored by us, as far as this is not opposed by legal obligations (e.g. storage periods), the processing for exercising the right of freedom of expression and information, for reasons of public interest or for the establishment, exercise or defence of legal claims;
- pursuant to Art. 18 *GDPR*, to demand the restriction of processing of your personal data, as far as the accuracy of the personal data is contested by you, the processing is unlawful, but you oppose the erasure of the data and we no longer need the data, but they are required by you for the establishment, exercise or defence of legal claims or you have objected to processing of your personal data pursuant to Art. 21 *GDPR*;
- pursuant to Art. 20 *GDPR*, to receive the personal data which you have provided to us in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller, insofar as e.g. the lawyer-client privilege is not opposed to the transmission;

- pursuant to Art. 77 *GDPR*, to lodge a complaint with a supervisory authority - as a rule you can address for this purpose the supervisory authority of your habitual residence, place of work or of our law firm's place of residence.

6. Right to Object

In case your personal data are processed for the purpose of legitimate interests pursuant to Art. 6 para. 1 sentence 1 lit. f *GDPR*, you have the right to object to the processing of your personal data pursuant to Art. 21 *GDPR* if reasons for this are given that relate to your particular situation. If you like to make use of your right to object, it suffices to address an e-mail to datenschutz@bld.de.